

## Technical Volunteer Job Descriptions

**Below is a general responsibility description for technical volunteers. All are under the direction of the Technical Director. For a more complete description, contact the Technical Director.**

*Stage Manager-* Reports to the Tech Director and is responsible for all activity on stage. Duties include, but are not limited: assure stage is set and ready for performance, coordinate talent to enter stage at proper time, assure proper microphone is being used, and coordinate with all staff involved in production control via wireless intercom.

*Asst Stage Manager-* Reports to the Stage Mgr. Generally, will be positioned on the opposite side of the stage from the Stage Mgr. Duties include, but are not limited to: execute cue's for scenery changes using the rigging system, and or placing stage props in place.

*Head Carpenter-* Reports to the Tech Director and is responsible for all set construction. Duties may include, but are not limited to: construction of platforms and/or risers, and scenery construction such as theatric wall flats.

*Carpenter-* Reports to the head carpenter. Duties may include, but are not limited to: construction of platforms and or risers. Scenery construction such as theatric wall flats.

*Head Electrician-* Reports to the Tech Director. Duties may include, but are not limited to: provide power hook up to other production company, string wiring for stage power and wire and locate stage lighting.

*Electrician-* Reports to the head electrician. Duties may include, but are not limited to: provide power hook up to other production company, string wiring for stage power, and wire and locate stage lighting.

*Rigger-* Reports to the Tech Director. Duties may include, but are not limited to: attaching scenery to the line sets, assisting other production companies locate structural hard points, and anchoring rigging lines.

*Audio tech-* Reports to the Tech Director. Duties may include, but are not limited to: microphone placement and cabling.